

ABERDEEN CITY COUNCIL

Town House,
ABERDEEN, 15th December, 2010

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL

S e d e r u n t :

Lord Provost Peter Stephen, Chairperson;
Depute Provost Jacqueline Dunbar; and

COUNCILLORS

GEORGE ADAM
YVONNE ALLAN
MARIE BOULTON
SCOTT CASSIE
RONALD CLARK
NORMAN COLLIE
NEIL COONEY
JOHN CORALL
IRENE CORMACK
WILLIAM CORMIE
BARNEY CROCKETT
KATHARINE DEAN
ALAN DONNELLY
JAMES FARQUHARSON
NEIL FLETCHER
GORDON GRAHAM
MARTIN GREIG
JAMES HUNTER
LEONARD IRONSIDE
MURIEL JAFFREY
JAMES KIDDIE

JENNIFER LAING
GORDON LESLIE
CALLUM McCAIG
MARK McDONALD
AILEEN MALONE
ANDREW MAY
ALAN MILNE
JAMES NOBLE
GEORGE PENNY
JOHN REYNOLDS
RICHARD ROBERTSON
JENNIFER STEWART
JOHN STEWART
KEVIN STEWART
WENDY STUART
JOHN WEST
KIRSTY WEST
JILLIAN WISELY
WILLIAM YOUNG
and
IAN YUILL

Lord Provost Peter Stephen, in the Chair

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1 DETERMINATION OF EXEMPT BUSINESS

The Council was requested to determine that the following items of business, which contained exempt information as described in Schedule 7(A) of the Local Government (Scotland) Act 1973, be taken in private:-

- 10(a) Questions from Councillor Leslie on Oakbank School
- 10(b) 50m Pool Progress Report - Report by Director of Enterprise, Planning and Infrastructure
- 10(c) Security Services in Mainstream Multi Storey Blocks - Report by Director of Housing and Environment
- 10(d) Review of Governance and Operational Procedures - AECC - Internal Audit Report
- 10(e) Future Funding and Development of AECC - Report by Director of Enterprise Planning and Infrastructure
- 10(f) Bon Accord Indoor Bowling Centre - Report by Director of Enterprise, Planning and Infrastructure
- 10(g) Business Plan - Workforce Reduction and Options - Report by Director of Corporate Governance

Councillor Young moved as a procedural motion, seconded by Councillor Cooney:-
That the Council consider item 10(a) in public.

On a division, there voted:-

For the procedural motion (15) - Councillors Adam, Allan, Boulton, Cassie, Collie, Cooney, Crockett, Donnelly, Farquharson, Graham, Hunter, Ironside, Laing, Milne and Young.

Against the procedural motion (17) - Lord Provost Peter Stephen; and Councillors Clark, Cormack, Cormie, Dean, Fletcher, Greig, Jaffrey, Leslie, Malone, Noble, Reynolds, Robertson, Jennifer Stewart, John Stewart, Wendy Stuart and Yuill.

Declined to vote (11) - Depute Provost Dunbar; and Councillors Corall, Kiddie, McCaig, McDonald, May, Penny, Kevin Stewart, John West, Kirsty West and Wisely.

The Council resolved:-

- (i) to reject the procedural motion; and
- (ii) in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the

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aforementioned item of business (Article 26 of this minute refers) so as to avoid disclosure of exempt information of the class described in paragraph 6 of Schedule 7(A) of the Act.

Councillor Young next moved as a procedural motion, seconded by Councillor Cooney:-
That the Council consider item 10(b) in public.

On a division, there voted:-

For the procedural motion (14) - Councillors Adam, Allan, Boulton, Cassie, Collie, Cooney, Crockett, Farquharson, Graham, Hunter, Ironside, Laing, Milne and Young.

Against the procedural motion (26) - Depute Provost Dunbar; and Councillors Clark, Corall, Cormack, Cormie, Dean, Donnelly, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, Malone, May, Noble, Penny, Reynolds, Robertson, Jennifer Stewart, Kevin Stewart, Wendy Stuart, John West, Kirsty West, Wisely and Yuill.

Declined to vote (3) - Lord Provost Peter Stephen; and Councillors Fletcher and John Stewart.

The Council resolved:-

- (i) to reject the procedural motion; and
- (ii) in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned item of business (Article 27 of this minute refers) so as to avoid disclosure of exempt information of the classes described in paragraphs 6 and 8 of Schedule 7(A) of the Act.

Councillor Young thereafter moved as a procedural motion, seconded by Councillor Cooney:-

That the Council consider item 10(d) in public.

On a division, there voted:-

For the procedural motion (13) - Councillors Adam, Allan, Boulton, Cassie, Collie, Cooney, Crockett, Farquharson, Graham, Hunter, Ironside, Laing and Young.

Against the procedural motion (22) - Depute Provost Dunbar; and Councillors Clark, Corall, Cormack, Cormie, Donnelly, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, May, Noble, Penny, Robertson, John Stewart, Kevin Stewart, Wendy Stuart, John

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West, Wisely and Yuill.

Declined to vote (4) - Lord Provost Peter Stephen; and Councillors Fletcher, Malone and Milne.

Absent from the division (4) - Councillors Dean, Reynolds, Jennifer Stewart and Kirsty West.

The Council resolved:-

- (i) to reject the procedural motion; and
- (ii) in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned item of business (Article 29 of this minute refers) so as to avoid disclosure of exempt information of the class described in paragraph 6 of Schedule 7(A) of the Act.

Councillor Young further moved as a procedural motion, seconded by Councillor Cooney:-

That the Council consider item 10(e) in public.

On a division, there voted:-

For the procedural motion (13) - Councillors Adam, Allan, Boulton, Cassie, Collie, Cooney, Crockett, Farquharson, Graham, Hunter, Ironside, Laing and Young.

Against the procedural motion (23) - Lord Provost Peter Stephen; Depute Provost Dunbar; and Councillors Clark, Corall, Cormack, Cormie, Donnelly, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, May, Noble, Penny, Robertson, John Stewart, Kevin Stewart, Wendy Stuart, John West, Wisely and Yuill.

Declined to vote (2) - Councillors Fletcher and Milne.

Absent from the division (5) - Councillors Dean, Malone, Reynolds, Jennifer Stewart and Kirsty West.

The Council resolved:-

- (i) to reject the procedural motion; and
- (ii) in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the

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aforementioned item of business (Article 30 of this minute refers) so as to avoid disclosure of exempt information of the class described in paragraphs 4 and 6 of Schedule 7(A) of the Act.

The Council further resolved:-

in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 10(c), 10(f) and 10(g), as previously identified, (Articles 31, 28 and 32 of this minute refer) so as to avoid disclosure of exempt information of the classes described in paragraphs 6, 8, 9 and 11.

2 FUNDING FOR CITY CENTRE ART AND CULTURE PROJECTS

The Lord Provost advised that the above-mentioned item of business had been withdrawn from the agenda.

The Council resolved:-

to note the details.

3 ADMISSION OF BURGESSES

The persons undermentioned were admitted into the presence of the Council and passed as Burgesses of Guild in respect of their respective Acts of Admission in the Guild Burgess Book:-

Sue Bruce, Chief Executive, Aberdeen
Lavinia Carr, Director, Aberdeen
Vincent D'Agostino, Programme Director, Aberdeen
Jeanette Forbes, Company Director, Aberdeen
Dr Stefan Geider, General Practitioner, Aberdeen
Professor Steven Heys, Professor of Surgery, Aberdeen

The persons undermentioned were admitted into the presence of the Council and passed as Burgesses of the Burgh of Aberdeen of their own craft only:-

Richard Sainsbury, Tailor, Aberdeen

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Philip Sainsbury, Tailor, Aberdeen
Daniel Smith, Baker, Aberdeen

4 ANNOUNCEMENTS

(A) The Lord Provost advised that the Scottish National Karate Federation had competed at the Karate World Championships in Venice during October. A squad of fifteen youngsters from Aberdeen had competed, under the guidance of local coach Ronnie Watt, winning seven medals in total out of a field of over 12,000 competitors. The Lord Provost extended his congratulations to the local participants, and their coach, for their achievements.

(B) The Lord Provost highlighted that this was Sue Bruce's last meeting as Chief Executive of the Council, before she took up the same position at City of Edinburgh Council, and presented her with a small gift on behalf of the city. The Lord Provost paid tribute to the work the Chief Executive had undertaken during her two years in Aberdeen and listed her many achievements whilst in the role. The Lord Provost thanked the Chief Executive for the support she had given him in his role over the past two years.

The Lord Provost's words were echoed by Councillors John Stewart, Kevin Stewart, Crockett, Milne, Donnelly, Boulton and Cassie, who each paid their own personal tributes, and agreed that Aberdeen's loss was certainly Edinburgh's gain.

The Chief Executive responded that her post at Aberdeen City Council had been an outstanding opportunity and one which she had relished during her time here; emphasised that Aberdeen was a great city with a strong economy and that the foundations had been laid for both the city and the Council to flourish in the years ahead; and concluded by thanking all elected members, staff and partners for the support they had given her over the past two years.

The Council resolved:-

to concur with the remarks of the Lord Provost and the various members.

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5 REQUESTS FOR DEPUTATIONS

The Council had before it the following requests for deputations:-

- (1) Unison, GMB and Unite trade unions, in relation to the report on the Business Plan - Workforce Reduction and Options (as detailed at Article 32 of this minute);
- (2) Hilari Hastings, Additional Support Needs Forum, in relation to the report on the Business Plan 2011/12 to 2015/16 (as detailed at Article 19 of this minute); and
- (3) Bon Accord Indoor Bowling Club, in relation to the report on the Bowling Club (as detailed at Article 28 of this minute).

In regard to the requests relating to the reports on the Business Plan, the Acting Senior Democratic Services Manager reiterated the advice that had been given at the Finance and Resources Committee of 2nd December 2010, that the reports were part of the budget process, and therefore in terms of Standing Order 10(1), the requests were incompetent - if the Council was minded to accept them, Standing Order 10(1) would require to be suspended.

The Lord Provost advised that he was minded to refuse the requests relating to the Business Plan, and to accept the request from Bon Accord Indoor Bowling Club.

At this juncture, Councillor Young disputed the advice that had been provided by officers, and suggested that as the meeting was not a budget meeting of Council, called in accordance with Standing Order 4 (i.e. for consideration of the annual budget), that the requests for deputations in relation to the Business Plan were competent. The Acting Senior Democratic Services Manager advised that Standing Order 10(1) stated 'that no application in respect of a request for deputation shall be accepted which relates to the annual budget', and reiterated that this Standing Order did not make reference to the annual budget meeting of Council but merely to the 'annual budget', and therefore in his view, the requests were incompetent in view of the earlier advice that the Business Plan was part of the budget process. The final decision, however, was for members to take.

Councillor Young did not accept this advice, and further, did not accept that Standing Orders required to be suspended in order for the requests to be considered. The Lord Provost concluded the discussion.

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The Council resolved:-

- (i) to refuse the requests for deputations from (1) Unison, GMB and Unite trade unions; and (2) Hilari Hastings, Additional Support Needs Forum, in relation to the Business Plan; and
- (ii) to accept the request from Bon Accord Indoor Bowling Club and to bring that item forward to the start of the private business.

6 MINUTE OF MEETING OF ABERDEEN CITY COUNCIL OF 6TH OCTOBER 2010

The Council had before it the minute of meeting of Aberdeen City Council of 6th October 2010.

Councillor Crockett moved as a procedural motion, seconded by Councillor Cooney:-
That page 428 of the minute be amended to reflect that the entire Labour Group left the meeting prior to consideration of the motion within Article 18.

On a division, there voted:-

For the procedural motion (11) - Councillors Adam, Allan, Cassie, Collie, Cooney, Crockett, Graham, Hunter, Ironside, Laing and Young.

Against the procedural motion (27) - Depute Provost Dunbar; and Councillors Clark, Corall, Cormack, Cormie, Dean, Fletcher, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, Malone, May, Noble, Penny, Reynolds, Robertson, Jennifer Stewart, John Stewart, Kevin Stewart, Wendy Stuart, John West, Kirsty West, Wisely and Yuill.

Declined to vote (5) - Lord Provost Peter Stephen; and Councillors Boulton, Donnelly, Farquharson and Milne.

The Council resolved:-

to reject the procedural motion and thereby approve the minute.

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7 MINUTE OF SPECIAL MEETING OF ABERDEEN CITY COUNCIL OF 6TH OCTOBER 2010

The Council had before it the minute of special meeting of Aberdeen City Council of 6th October 2010.

The Council resolved:-

to approve the minute subject to the addition of Councillor Kiddie to the sederunt.

8 MINUTE OF SPECIAL MEETING OF ABERDEEN CITY COUNCIL OF 2ND NOVEMBER 2010

The Council had before it the minute of special meeting of Aberdeen City Council of 2nd November 2010.

The Council resolved:-

to approve the minute.

9 PAMPHLET OF MINUTES

The Council had before it a pamphlet of standing committee minutes from 7th September to 25th November 2010.

The Council resolved:-

to note the minutes.

10 BUSINESS STATEMENT

The Council had before it a statement of Council business which had been prepared by the Head of Legal and Democratic Services.

The Council resolved:-

to note the statement.

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11 MINUTE OF MEETING OF APPOINTMENT PANEL OF 18TH NOVEMBER 2010

The Council had before it the minute of meeting of the Appointment Panel of 18th November 2010.

The Council resolved:-
to approve the minute.

12 MINUTE OF MEETING OF GILDTRY AND MORTIFICATION FUNDS SUB COMMITTEE OF 8TH DECEMBER 2010

The Council had before it the minute of meeting of the Guildry and Mortification Funds Sub Committee of 8th December 2010.

The Council resolved:-
to approve the minute.

13 LEADERSHIP BOARD UPDATE

The Council heard an oral report by the Chief Executive providing an update on the actions taken by the Leadership Board to address the findings and recommendations of the Accounts Commission for Scotland on *Aberdeen City Council: Reports by the Controller of Audit on the Audit of Best Value and Community Planning and on the Property Sales Investigation*.

The Council resolved:-

- (i) to note that a report would be submitted to Council on 29th June 2011 on the Council's progress since the publication of the Accounts Commission's follow up report in July 2009; and
- (ii) to note that the Leadership Board would now be stood down, and that Group Leaders would meet once per committee cycle instead to review forthcoming Council business and any other matters of significance.

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14 POLLING DISTRICTS AND POLLING PLACES REVIEW - OCE/10/022

With reference to Article 12 of the minute of its meeting of 6th October 2010, the Council had before it a report by the Chief Executive which sought final approval for the list of polling districts and polling places following the conclusion of the public consultation.

The report reminded members that the Council, on 6th October 2010, had agreed the recommended changes to polling districts and polling places subject to public consultation. The public consultation exercise had ended on 24th November and only one comment had been received. As a result of this representation, and following consultation with the local members, there was one further recommendation for changes to polling places to be added to those detailed in the report approved on 6th October 2010.

Polling District	Polling Place for Parliamentary Elections May 2010	Recommended Polling Place for Parliamentary Elections 2011	Explanation of Changes
CN0808 (Castlehill South)	St Andrew's Cathedral	Aberdeen Citadel (Salvation Army Building)	Concern was expressed that awareness of the location of St Andrew's Cathedral was low and that this negatively impacted on turnout. Aberdeen Citadel provides a suitable alternative.

The report appended the final list of recommended polling districts and polling places.

The report recommended:-

that the Council approve the list of polling districts and polling places appended to the report.

The Council resolved:-

to approve the recommendation.

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15 CONVENER AND VICE CONVENER APPOINTMENTS

The Council was requested to approve the appointment of the below-mentioned Conveners and Vice Conveners.

- Councillor McCaig as Convener of the Education, Culture and Sport Committee following the resignation of Councillor May
- Councillor John West as Vice Convener of the Enterprise, Planning and Infrastructure Committee, and Vice Convener of the Development Management Sub Committee, in place of Councillor McCaig
- Councillor Noble as Vice Convener of the Corporate Policy and Performance Committee in place of Councillor John West

The Council resolved:-

- (i) to suspend Standing Order 2(1) in those cases where there was no vacancy; and
- (ii) to approve the appointments.

16 MEMBERSHIP OF LICENSING BOARD

The Council was requested to approve the appointment of Councillor Collie to the Licensing Board following the resignation of Councillor Young.

The Council resolved:-

- (i) to approve the appointment of Councillor Collie to the Licensing Board; and
- (ii) to thank Councillor Young for his service on the Licensing Board.

DECLARATIONS OF INTERESTS

Councillors Fletcher, John West and Young declared interests in the following item of business by virtue of their position as Directors of the Board of Sport Aberdeen but did not consider it necessary to leave the meeting.

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17 BOARD OF SPORT ABERDEEN - APPROVAL OF PREFERRED CANDIDATES

The Council was requested to approve the appointment of the below-mentioned preferred candidates to the Board of Sport Aberdeen.

- Mr Fred Dalgarno
- Mr Colin Taylor
- Mr Charles Henderson
- Mr Raymond Kelly
- Mr Paul McDougall
- Ms Andrea McDougall

The Director of Education, Culture and Sport summarised the process the candidates had gone through, which had culminated in an interview in October 2010, and provided background information on each candidate and their relevant experience.

The Council resolved:-

to approve the appointments.

18 ANNUAL AUDITED ACCOUNTS 2009/10

With reference to Article 5 of the minute of meeting of the Audit and Risk Committee of 23rd November 2010, the Council had before it (1) the audited annual accounts for Aberdeen City Council for the period 1st April 2009 to 31st March 2010; (2) a report by Henderson Loggie, the Council's external auditor, to members and the Controller of Audit; and (3) a report by Henderson Loggie to those charged with governance on the audit of Aberdeen City Council 2009/10.

The Council resolved:-

- (i) to approve the audited accounts for Aberdeen City Council for the period 1st April 2009 to 31st March 2010;
- (ii) to thank the relevant officers, members and the external auditor for their input in relation to the audited annual accounts; and
- (iii) otherwise to note the reports.

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19 BUSINESS PLAN 2011/12 TO 2015/16 - CG/10/202

With reference to Article 14 of the minute of meeting of the Finance and Resources Committee of 2nd December 2010, the Council had before it, by way of remit, a report by the Director of Corporate Governance which outlined proposals for a Five Year Business Plan for the Council, for the period 2011/12 to 2015/16.

The report advised that this was a break from the traditional annual approach usually adopted in budget setting but it was considered that this approach had allowed officers the opportunity to think radically about how to deliver key services from a reduced cost base. The report highlighted a total of £150million of potential savings, with £48million of these having a risk to the Council should they be implemented. The options were presented by Service and in terms of the following categories (1) transformation options; (2) efficiency options; (3) stop/reduce options; where an option was given a number, this referred to its Council-wide priority as determined by the Corporate Management Team.

The report recommended:-

that the Finance and Resources Committee -

- (a) consider the content of the report;
- (b) make recommendation to the meeting of Council of 15th December 2010 in relation to the Business Plan, and specifically the transformation, efficiency and stop/reduce options outlined therein to achieve a balanced budget, taking account of any feedback from consultation; and
- (c) provide guidance to Directors on further changes or service options to be explored over the coming weeks.

The Finance and Resources Committee had resolved:-

to recommend to Council that the following options, as set out below, contained within the Five Year Business Plan be progressed together with the following exceptions (1) to permit the Chief Executive to decide on management structure savings; (2) to review the alignment of Committees to the statutory minimum in 2012; (3) to reduce by 5% the remuneration for Senior Councillors, the Council Leader and the Lord Provost above the basic rate; and (4) to reduce the Fairer Scotland Fund by £750,000 not £1million and hold a community summit.

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SOCIAL CARE AND WELLBEING: TRANSFORMATION OPTIONS

It is recommended that the following options be taken:-

Ref	Option description	Value in Yr 5 (£k)
SCW_TC2+8	Re-provision in-house adult residential /supported living.	1,478
SCW_TC3+5+7+ 26	Reduce use/length of stay of residential care for adults with mental health issues and spot purchase placements. Do not reinvest all monies from previous service closures.	789
SCW_TC1+9 SCW_FMB15	& Develop the workforce to improve approaches to personal outcome planning, risk enablement and reflective practise and re-commission Disability Services with the use of a Resource Allocation System and personalised budgets	2,763
SCW_TC10+11+12	Stop in-house adult learning disability day care services and spot purchase as required	525
SCW_TC14 SCW_LT19	& Develop and implement a strategy for increased use and take up of tele-care within learning disabilities and older persons services	1,648
SCW_TC21 SCW_LT1+2+13	& Review workforce mix to reduce the number of professional staff and replace with para-professional staff.	45
SCW_SD2+4+8+10	Reduce the number of specialist care placements for children and young people by redesign and small addition to existing local services	999
SCW_SD3	End to end review of service provision in children's services	0
SCW_SD5	Improve early planning for young people moving from Children's to Adult Services	82
SCW_SD7+13	Redesign of Family and Community Support Services	435
SCW_SD11	Investment in local fostering and adoption capacity	335
SCW_LT3 + 21	Move to personalised budgets for people in receipt of home care services	475
SCW_LT16, SCW_LT9, SCW_FMB14 SCW_LT20	& Invest in reablement to constrain growth.	1,767
SCW_LT24	Review Social Work Duty team	50
SCW_FMB16	Redesign Directorate planning & strategy	177

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Ref	Option description	Value in Yr 5 (£k)
SCW_FMB19	Review out of hours service as part of the corporate review of staff who work a non standard working week	67
SCW_FMB21	Jointly commission service with other organisations	500
Total		12,135

All the Social Care and Wellbeing Transformation Options have been recommended to be taken.

SOCIAL CARE AND WELLBEING: EFFICIENCY OPTIONS

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 5 (£k)	Comment
SCW_T23	Stop subsidising criminal justice social work – provide only with Northern Community Justice Authority grant	350	
SCW_FMB1	Review all Directorate Support Services	250	
SCW_LT15	Review of all Supporting People packages	500	
SCW_TC15+16+17	Rationalise the welfare rights / debt advice and financial inclusion services	70	
SCW_TC18	Re-commission Integrated Community Drug Rehabilitation Service	48	
SCW_FMB3	Revise the charging policy with a 5% increase in all charges	50	
SCW-TC19	Re-evaluate social work contribution to Integrated Addiction Services	79	
SCW_TC24	Re-evaluate provision of Mental Health day services/stop growth	6	
SCW_SD14	Renegotiate commissioned services from the third sector in community & youth justice	129	
SCW_SD9	Change relationship with provision of services for children with disabilities	25	
SCW_FMB8	Reduce budget for Learning and Development Team by 2%	16	
Total		1,523	

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It is recommended that the following options be the subjects of further reports:-

Reference	Option description	Value in Yr 5 (£k)	Comment
SCW_LT18	Outsource care-at-home-services	1,465	
SCW_LT8+LT27+28	Re-tender for care-at-home-services to reduce costs	624	
SCW_LT25	Review charges for respite services according to financial circumstances of carer i.e. if carers can afford to pay for respite charge the full cost	217	
SCW_SD15	Outsource 4 children's homes	24	
	2% year on year uplift built into SCM commissioned costs (exc op res + nursing) stripped back to 1% year on year increase	767	With barriers
SCW_LT_14	Close two ACC care homes for older people	173	
Total		3,270	

It is recommended that no action be taken this day on the following options:-

Reference	Option description	Value in Yr 5 (£k)	Comment
SCW_SD6	Introduction of charging for Children's Services	7	
SCW_FMB2	Review/Cap Kinship Payments	50	
	Opt out of national home care rate and uplift rate by 2% year on year	430	With Risk
	Opt out of national care home rate – not paying quality award element of fee	1,456	With Risk
SCW_LT_12	Transfer 2 care homes for older people to external provider	0	
Total		1,943	

Efficiency Options Summary	
Recommended to be taken	1,523

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Recommended for further reports	3,270
Recommended not taken at this point in time	1,943
Total	6,736

SOCIAL CARE AND WELLBEING: IDENTIFIED STOP / REDUCE OPTIONS

It is recommended that the following options be taken:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
1	SCW_TC25	Stop funding community carers & room to care	68	
14	SCW_TC22	Stop Employability Services	60	
62	SCW_LT6+Lt7	Re-provision in-house day care centres (Craigton Road & Kingswood)	310	
Total			438	

It is recommended that the following option be the subject of a further report:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
74	SCW_FMB5	Stop Directorate policy and strategic development	1,053	

It is recommended that no action be taken this day on the following options:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
	SCW_FMB23	Remove entitlement to free personal care	5,000	
	SCW_FMB6	Stop kinship care payments	787	With risk
Total			5,787	

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It is recommended that it be noted that the following options have not yet been commented upon:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
75	SCW_FMB10	Stop funding mental health day care	274	
82	SCW_FMB4	Stop Integrated Community Drug Rehabilitation Service Services (Adult Addictions)	707	
83	SCW_FMB12	Reduce threshold for service eligibility to emergency	0	
Total			981	

Stop / Reduce Options Summary	
Recommended to be taken	438
Recommended for further reports	1,053
Recommended not taken at this point in time	5,787
	981
Total	8,259

EDUCATION, CULTURE AND SPORT: TRANSFORMATION OPTIONS

It is recommended that the following options be taken:-

Ref	Option description	Value in Yr 5 (£k)
ECS1_C26	Reduce the number of out of authority placements by redesign and small addition to existing local services	1,190
ECS1-C3	Move to Cultural Trust	144
ECS_E11	Redesign of senior secondary school towards a Virtual City Campus	94
ECS1-C17	Educational Psychology: Develop joint/alternative service delivery	35
ECS1_C25	Potential shared services with other local authorities	450
Total		1,913

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It is recommended that the following option be the subject of a further report:-

Ref	Option description	Value in Yr 5 (£k)
ECS1-C1	Integrated Communities Service	1,106

It is recommended that no action be taken this day on the following options:-

Ref	Option description	Value in Yr 5 (£k)
ECS_E9b	Redesign of secondary school estate	-1,034*
ECS_E20b	Redesign the profile of professional staffing in secondary schools	6,083
ECS_E7c	Redesign the profile of professional staffing in primary schools	5,181
ECS_E3	Start nursery at 4 years	3,388
ECS1-C6	Create Community Collections Centre & redeveloped Art Gallery	-50
ECS1-C7	Create Libraries & Information Heritage Centre	-50
Total		13,518
Transformation Options Summary		
Recommended to be taken		1,913
Recommended for further reports		1,106
Recommended not taken at this point in time		13,518
Total		16,537

EDUCATION, CULTURE AND SPORT: EFFICIENCY OPTIONS

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 5 (£k)	Comment
ECS1-C10	Root and branch review of commissioned arts and sports services	1,800	
ECS_E19	Rationalise school administration	578	
ECS_E4	Provide 1 nursery teacher for each school	265	
ECS_E30	Changes to terms of engagement of casual	250	

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	teachers		
ECS_E35	Contracting supply teachers for pupil attendance time only	168	
ECS1-C20	Educational Psychology: Not filling current vacant posts	168	
ECS1_C22	Contract out catering at beach ballroom / art gallery OR income generate	85	
ECS_E5	Nursery nurses to provide non class contact cover for nursery teachers	80	
ECS_E32	Pensions reduction: no contribution for temporary promoted posts	26	
ECS_E40	Maximising class sizes in upper stages of secondary school	1,457	
ECS_E41	Absorb the anticipated increase in demand for ASN services within current costs	9,000	
Total		13,877	

It is recommended that the following options be the subjects of further reports:-

Reference	Option description	Value in Yr 5 (£k)	Comment
ECS_E37	Change the delivery model of music tuition	796	
ECS_E26	Increase teaching time to match pupil time in secondary schools	4,840	With Risk
ECS_E6	Increase teaching time to match pupil time in primary schools	2,480	With Risk
ECS_E39	Remove budgeted pay award to reflect any future national agreement	2,500	With Risk
Total		10,616	

It is recommended that no action be taken this day on the following options:-

Reference	Option description	Value in Yr 5 (£k)	Comment
ECS_E8d	Increase class sizes in primary schools – P1 from 18 to 25	440	
ECS_E36	Remove devolved educational management savings targets for schools	-2,500	
ECS_E31a	Extend non-subject specific/generic teaching until	4,418	With Risk

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	end of S2		
ECS_E8c	Raise P1 to 3 class sizes to 33 and composite classes in P1 to 3 to 30	1,800	With Risk
ECS_E10	All secondary S1 & S2 classes at 30	700	With Risk
ECS_C27	Establishment of revenue funding for Old Torry Community Centre and for Ruthrieston Community Centre to enable transfer to leased Community Centre status	18	
Total		4,876	

Efficiency Options Summary		
Recommended to be taken		13,877
Recommended for further reports		10,616
Recommended not taken at this point in time		4,876
Total		29,369

EDUCATION, CULTURE AND SPORT: IDENTIFIED STOP / REDUCE OPTIONS

It is recommended that the following options be taken:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)
39	ECS_E22	Reduce Pupil Support Assistants provision by 50% in primary schools	2,850
27	ECS_E17a	Additional Support Needs: Increase teacher / pupil ratios to 1:10 – Secondary	600
30	ECS_E18a	Additional Support Needs: Increase teacher/ pupil ratios to 1:10 – Primary	500
31	ECS_E24	Reduce Pupil Support Assistants provision by 50% in secondary schools	1,000
Total			4,950

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It is recommended that the following options be the subjects of further reports:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)
13	ECS_E9a	Secondary school estate – close 2 schools	2,346
15	ECS_E29a	Primary school estate – close 5 schools	1,015
24	ECS1-C9	Close up to 8 Community Libraries over 5 years	452
35	ECS_E12	Withdraw music tuition	450
68	ECS1-C13	Cease communities teams services	5,676
Total			9,939

It is recommended that no action be taken this day on the following options:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)
40	ECS1-C11a	Community Centres – review council financial support	58
54	ECS_E28	Close Music School	0
55	ECS1-C11e	Provision of development programme grant and building revenue costs to leased Centres in regeneration areas only	353
Total			411

It is recommended that it be noted that the following options have not yet been commented upon:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)
64	ECS_E34	Stop Curriculum for Excellence training in Modern Foreign Languages	100
65	ECS1-C8	Close all 16 Community Libraries	994
69	ECS_E14	Reduce Teacher Support for Learning allocation – secondary schools	560*
70	ECS_E16	Reduce Teacher Support for Learning allocation – primary schools	580*
71	ECS1-C11f	Cease all Council financial support including development programme grant and building	127

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Priority ranking	Reference	Option description	Value in Yr 5 (£k)
		revenue costs to leased Community centres	
72	ECS_E25	Stop pre-school education	4,293
76	ECS_E21	Remove remaining Pupil Support Assistants provision in primary schools	2,850
77	ECS_E23	Remove remaining Pupil Support Assistants provision in secondary schools	1,000
81	ECS1-C2	Close all art galleries & museum visitor venues (over 4 years)	735**
87	ECS1-C2a	Close all art galleries & museum visitor venues (1 year)	0**
Total			11,239

* Stop options also exist for these items totalling approximately £4million (ECS_E13 and ECS_E15).

** These options form part of ECS_C3 but are included in this list for visibility.

Stop / Reduce Options Summary	
Recommended to be taken	4,950
Recommended for further reports	9,939
Recommended not taken at this point in time	411
No recommendation at this time	11,239
Total	26,539

HOUSING AND ENVIRONMENT: TRANSFORMATION OPTIONS

It is recommended that the following options be taken:-

Ref	Option description	Value in Yr 5 (£k)
HE_ES_WS2	Review existing Waste Strategy to determine most cost effective options for diverting waste from landfill	4,822
HE_ES_GM05	External delivery or attain equivalent efficiency savings on grounds maintenance service	659
HE_ES_ST5	External delivery / attain equivalent efficiency savings on street cleaning service	300
HE_HCS_H01(viii)	Establish Private Sector Leasing Scheme	100

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HE_EP_EP02	Merge Emergency Planning team with SCG support group and potential outsource of some activities	30
Total		5,911

It is recommended that the following options be the subjects of further reports:-

Ref	Option description	Value in Yr 5 (£k)
	Property Services LLP	8,940
	Lobby for removal of landfill tax	580
Total		9,520

Transformation Options Summary		
Recommended to be taken		5,911
Recommended for further reports		9,520
Recommended not taken at this point in time		0
Total		15,431

HOUSING AND ENVIRONMENT: EFFICIENCY OPTIONS

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 5 (£k)
HE_ES_WS3	External delivery or attain equivalent efficiency savings in domestic waste collection	650
HE_ES_WS9	Increase commercial waste collection charges	270
HE_ES_HT04	Implement mobile working for field staff in Trading Standards and Environmental Health	180
HE_ES_HT01	Restructure Environmental Health and Trading Standards	70
HE_HCS_S01 (iii)	Restructuring of Housing Strategy (non HRA) team	40
HE_ES_WS8	Short-term improvements to recycling performance at Recycling Centres	38
HE_ES_ASLL2	Scientific Labs to seek and increase the level of work from the private sector.	33
HE_ES_HT03	Cease non-statutory food surveillance sampling	25

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	which will reduce income in Scientific Services Laboratory	
Total		1,306

It is recommended that the following option be the subject of a further report:-

Reference	Option description	Value in Yr 5 (£k)
HE_ES_WS10	Invest in 1 FTE to work with communities to divert waste from landfill by improving recycling	75

It is recommended that no action be taken this day on the following option:-

Reference	Option description	Value in Yr 5 (£k)
HE-ES-PT5	Close all toilets except two and run a community toilet scheme	151

Efficiency Options Summary		
Recommended to be taken		1,306
Recommended for further reports		75
Recommended not taken at this point in time		151
Total		1,532

HOUSING AND ENVIRONMENT: STOP / REDUCE OPTIONS

It is recommended that the following options be taken:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
20	HE_ES_ASSL1	Sub contract high cost / low volume testing to companies that can carry out work cheaper than labs	50	
25	HE_HCS_CS05(vii)	Private sector / commercial mediation	25	

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Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
26	HE_HCS_CS05(viii)	Remove budget for community based reparation service	22	
34	HE_HCS_CS05(v)	Remove funding of Inspector working to address antisocial behaviour (in line with national agreements)	68	
44	HE_ES_GM01	Reduce grounds maintenance (specific service reduction options)	416	
50	HE_HCS_CS05(vi)	Agreement to remove funding for dispersal of groups and closure of premises	6	
51	HE_HCS_CS05(ix)	Agreement to remove funding for Safer Aberdeen Programme	12	
61	HE_HCS_S02(ii)	Stop Scheme of Assistance	117	
	HE_ES_BSAD1	Increase Bereavement Services charges (cremation and burial fees) by 10%	176	
	HE_HCS_CS05b	Remove funding from Aberdeen Safer Trust for Community Safety Partnerships small grants scheme	5	
	HE_HCS_CS05c	Remove funding contribution to Sergeant working on addressing antisocial behaviour (in line with national agreements)	27	
	HE_HCS_CS05d	Remove funding contribution to Constable working on addressing antisocial behaviour (in line with national agreements)	22	
	HE_HCS_CS05e	Remove funding contribution to Community Safety Partnership meeting costs	7	
	HE_HCS_CS05g	Reduction in the contingency for ad-hoc grant applications	25	
	HE_HCS_CS05j	Remove funding for training budget of Community Safety Partnership members	3	
	HE_HCS_CS05k	Remove funding from Community Safety Partnership promotion / marketing budget	3	
	HE_HCS_CS05l	Remove funding for subscriptions to	1	

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Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
		national organisations		
	HE_HCS_CS05m	Remove funding for Community Safety partnership analysts	52	
Total			1037	

It is recommended that the following options be the subjects of further reports:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
25	HE_HCS_CS05(xii)	Remove budgets for transport marshals	70	
43	HE_ES_ST1	Reduce street cleaning (specific service reduction options)	155	
73	HE_HCS_S02(i)	Reduce provision on housing support	100	
Total			325	

It is recommended that no action be taken this day on the following options:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
23	HE_HCS_CS05(xi)	Remove funding for deploying street urinals	8	
29	HE_HCS_HM02	Stop Instant Neighbour Contract	0	Savings would be made in HRA not General Fund
41	HE_ES_PT01	Close all toilets with no community toilet scheme	70	
45	HE_ES_WS5	Remove Recycling Points in areas covered by kerbside collections	69	
46	HE_HCS_CS05(x)	Street Football – remove funding	5	
49	HE_ES_WS7	Remove paper recycling in multi occupancy areas	0	Savings up to Yr 4 only
56	HE_ES_PC01	Close all parks and gardens and cease maintenance	1,141	
	HE_ES_PT6	Close all public toilets and replace with	128	

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Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
		community toilet scheme		
	HE_HCS_CS05a	Remove funding used by Community Safety Managers for local neighbourhood safety initiatives	15	
	HE_HCS_CS05h	Remove funding from Wilful Fires Sub Group for diversionary activities initiatives	7	
	HE_HCS_CS05i	Remove funding for legal costs of antisocial behaviour case preparation	70	
	HE_HCS_CS05n	Remove funding contribution for non-HRA activity Antisocial behaviour Investigation	25	
	HE_HCS_CS05o	Remove funding contribution for non-HRA activity from Aberdeen Families Project	30	
Total			1,568	

Stop / Reduce Options Summary	
Recommended to be taken	1,037
Recommended for further reports	325
Recommended not taken at this point in time	1,568
Total	2,930

ENTERPRISE, PLANNING AND INFRASTRUCTURE: TRANSFORMATION OPTIONS

It is recommended that the following options be taken:-

Ref	Option description	Value in Yr 5 (£k)
EPI_AMO01	Enter into a partnering arrangement for all asset management & operations services	4,481
EPI_DIR01	Full EP&I service review	559
EPI_PSD05	Public Transport Unit shared service with a possible transfer of procurement Central Procurement Unit.	51
EPI_DIR03	Assimilate Environmental & waste services from H&E to EP&I	31

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EPI_DIR04	Integration across economic development, planning and regeneration services	31
EPI_AMO19	Shared facilities management services with public sector partners	22
Total		5,175

It is recommended that the following option be the subject of a further report:-

Ref	Option description	Value in Yr 5 (£k)
EPI_AMO17	New investment - additional capital funding for roads	7,735

It is recommended that no action be taken this day on the following option:-

Ref	Option description	Value in Yr 5 (£k)
EPI_AMO11a	Dispose of selected property portfolio	0

Transformation Summary		
Recommended to be taken		5,175
Recommended for further reports		7,735
Recommended not taken at this point in time		0
Total		12,910

ENTERPRISE, PLANNING AND INFRASTRUCTURE: EFFICIENCY OPTIONS

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 5 (£k)	Comment
EPI_AMO05	Car parking - Increase charges every 2 years	1,911	
EPI_AMO18	Increased mobile and/or remote working for staff throughout the Council	780	
EPI_EBD03a	Increase revenue - advertising on fixed assets	750	
EPI_DIR06	Enable renewable energy network for a low carbon economy (combined heat and power, wind farm etc)	400	
EPI_PSD11a	Charge for pre-application consultations and	160	

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Reference	Option description	Value in Yr 5 (£k)	Comment
	co-ordination of master plans		
EPI_AMO09	Use of Wi-Fi for roads Urban Traffic Control communications (Traffic Signals)	92	
EPI_AMO06	Increase revenue – charge for road space used by utility companies during road works	68	
EPI_AMO07	Increase roads revenue - driveway applications	30	
EPI_EBD03c	Increase revenue - sponsorship of bus shelters / stops	30	
EPI_EBD03b	Increase revenue - roundabout sponsorship	20	
EPI_EBD03d	Only undertake fully funded events	442	
EPI_AMO08	Reduce street lighting whole life costs with energy efficient lanterns	19	
EPI_AMO20	Improved energy efficiency in council buildings	14	
EPI_PSD11b	Investigate further options for generating income from environmental projects	10	
EPI_DS01	Restructuring EP&I Directorate Support Unit	42	With barriers
EPI_AMO24	Optimise parking service operations through different service delivery models	222	With barriers
EPI_AMO25	Adopt the Scottish Governments proposed change of the Parking Charge Notices rate to £80 or £100	86	Risk
Total		5,076	

It is recommended that the following option be the subject of a further report:-

Reference	Option description	Value in Yr 5 (£k)	Comment
EPI_AMO11b	Tactically dispose of property assets to generate capital investment	-798	Capital Option

It is recommended that no action be taken this day on the following option:-

Reference	Option description	Value in Yr 5 (£k)	Comment
EPI_AMO26	Explore introducing road user charging as part	2,738	Risk

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	of a review of the Local Transport Strategy to invest in our roads and transport assets		
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Efficiency Options Summary		
Recommended to be taken		5,076
Recommended for further reports		(798)
Recommended not taken at this point in time		2,738
Total		7,016

ENTERPRISE, PLANNING AND INFRASTRUCTURE: STOP / REDUCE OPTIONS

It is recommended that the following options be taken:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
12	EPI_AMO14	Self fund catering (Town House & Kittybrewster) otherwise stop	18	
19	EPI_EBD02e	Reduce marketing materials to minimum	29	
21	EPI_AMO16	Reduce non-housing property maintenance inspections	99	
28	EPI_EBD02c	Reduce economic development to a minimum – stop events, twinning, marketing and graphics (50%)	526	
32	EPI_PSD05a	Public Transport Unit - reduce bus shelter expenditure	158	
48	EPI_PSD02	Rationalise planning application management	44	
60	EPI_AMO13	Reduce traffic management and road safety operations	111	
Total			985	

It is recommended that the following option be the subject of a further report:-

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Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
59	EPI_EBD02g	Reduce economic development team to minimum	1,409	

It is recommended that no action be taken this day on the following option:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
33	EPI_AMO15	Reduce school patrols	325	

Efficiency Options Summary		
Recommended to be taken		985
Recommended for further reports		1,409
Recommended not taken at this point in time		325
Total		2,713

CORPORATE GOVERNANCE: TRANSFORMATION OPTIONS

It is recommended that the following options be taken:-

Ref	Option description	Value in Yr 5 (£k)
CG ICT01	External delivery of ICT	803
CG_F_04	External delivery of Finance	780
CG_HR_24	External delivery of Human Resources & Organisational Development	506
CG_LDS_04	External delivery of Legal Services	259
CG_CS_FOS04	External delivery of Customer Services	184
CG_CS_CPL01	External delivery of Community Planning	109
CG_CS_PM01	Programme Management Office - fully internal	90
CG_CPU_5	External delivery of procurement function	80
CG_LDS_13	To create a "pool" of WPO/clerical/admin support across Legal and Democratic Services	42
CG_CPU_3	Re-alignment of procurement staff across the 5	0

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	authorities	
CG_HR_04	Refocus and rationalise existing Health & Safety service	0
Total		2,853

All the Corporate Governance Transformation Options have been recommended to be taken.

CORPORATE GOVERNANCE: EFFICIENCY OPTIONS

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 5 (£k)	Comment
CG_CPU_01	Targeted contract savings	500	
CG_CPU_2a	Re-alignment of identified staff to Central Procurement Unit on a temporary basis – Social Care & Wellbeing	1,000	
CG_CPU_2b	Re-alignment of identified staff to Central Procurement Unit on a temporary basis – E P & I ; H & E	350	
CG_CPU_7	Close the Social Work occupational therapy stores and transfer operations to the Whitemyres Centre	105	
CG_LDS_09	Maximise the capabilities of modern.gov capabilities to circulate agendas & change minute style	79	
CG_LDS_18	Merge Archive and Registrars to form a joint service	52	
CG_F_16	Merge Social Work Assessments into Revenues and Benefits	50	
CG_LDS_08	Transfer committee services from Legal to Democratic Services	44	
CG_LDS_25	Hire out Town House facilities to external groups and bodies.	38	
CG_LDS_7D	Only one committee member of staff at each committee meeting	29	
CG_LDS_24	Increasing the number of ceremonies provided, e.g. baby naming	24	
CG_LDS_27	Expand charging in Archives – family history	10	

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Reference	Option description	Value in Yr 5 (£k)	Comment
	requests		
CG_F_08	Trusts & Common Good – review support	10	
CG_F_10	Cash Review – Area Offices	125	With barriers
CG_CS_EQ02	Equalities function being delivered by cross-sector partnership	200	With barriers
CG_F_06	Remove internal recharges across ACC	182	With barriers
CG_HR_17	Move away from centralised workforce planning in the longer term	75	With barriers
CG_CS_INT01	Externalise delivery of interpreting and translating service	28	With barriers
CG_F_20	Review Treasury transactional activities through joint working	37	With barriers
CG_LDS_15	Closing of Area Offices at Bucksburn and Peterculter	-50	With barriers
CG_F_26	Bed tax	1,710	With Risk
CG_CPU_2c	Reduce rates on targeted contracts across ACC	1,000	
Total		5,598	

All the Corporate Governance Efficiency Options have been recommended to be taken.

**CORPORATE GOVERNANCE: EFFICIENCY OPTIONS: ADDITIONAL OPTIONS
YEARS 1 & 2**

It is recommended that the following options be taken:-

Reference	Option description	Value in Yr 2 (£k)	Comment
CG_HR_07	Payroll incorporated into Human Resource (HR) Service Centre	20	
CG_HR_10	Develop Business Partner Model – basic queries to HR Service Centre	60	
CG_HR_13	Transactional HR Services incorporated into HR Service Centre	60	
CG_LDS_14	Increased use of Paralegals	18	
CG_HR_19	Corporate HR team to focus on core corporate	80	

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Reference	Option description	Value in Yr 2 (£k)	Comment
	employee issues; client incorporated in HR Service Centre		
CG_HR_22	Recruitment and selection processed through the HR Service Centre	105	
CG_LDS_01	Transform in-house delivery of legal services	30	
CG_F-13	Revenue and Benefits establishment review	125	
CG_F_01	Services Accounting – process improvement	140	
Total		638	

All the Corporate Governance Efficiency Options, where the benefit delivery is expected in year two, have been recommended to be taken.

CORPORATE GOVERNANCE: IDENTIFIED STOP / REDUCE OPTIONS

It is recommended that the following options be taken:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
3	CG_CPU_6	Rationalise central store function	43	
6	CG_LDS_20	Aberdeenshire Council	36	
7	CG_LDS_21a	Reduce members support unit	37	
8	CG_LDS_22	Cease delivering mail to Councillors' homes	11	
9	CG_LDS_26	External delivery of conveyancing service	0	
10	CG_CS_CM01	Subsume change management function into Programme Management Office	271	
22	CG_CS_FS03	Reduce Fairer Scotland Fund	1,000	
38	CG_LDS_02	Cease all external legal support	0	Reduced to £0 to avoid double count with LDS_04
47	CG_CS_PM07	Align Corporate Information & Research resource to work demand	142	
Total			1,540	

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It is recommended that no action be taken this day on the following options:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
4	CG_LDS_07b	Council committees align to statutory minimum	450	
	CG_LDS_7e	Savings of convenors and vice convenors payments if reduced number of committees	108	
37	CG_CS_FS01	Cease Fairer Scotland Fund	1,375	
Total			1,933	

It is recommended that it be noted that the following options have not yet been commented upon:-

Priority ranking	Reference	Option description	Value in Yr 5 (£k)	Comment
79	CG_CS_FOS07	Customer Service - stop face to face provision	783	
80	CG_CS_FOS08	Customer Service - stop developments	427	
Total			1,210	

Stop / Reduce Options Summary	
Recommended to be taken	1,540
Recommended for further reports	0
Recommended not taken at this point in time	1,933
No recommendation	1,210
Total	4,683

CORPORATE GOVERNANCE: COUNCIL WIDE OPTIONS

It is recommended that the following options be taken:-

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Ref	Option description	Value in Yr 5 (£k)
ACC_SO13	Review Corporate Administration	900
ACC_SO19	Rationalise operational support	25
ACC_SO7	Review and rationalise cross Council ICT	250
ACC_SO2	Reduce funding to Grampian Fire & Rescue	2,132
ACC_SO11	Review terms and conditions of staff	0
ACC_SO9	Review corporate training / conferences	555
ACC_SO3	Reduce funding to Joint Valuation Board	254
ACC_SO5	Reduce staff advertising	100
ACC_SO4	Stop general advertising	60
ACC_SO22	Electronic mail and send	400
ACC_SO17	Self-service administration across the Council	63
ACC_SO21	Move to cash free Council	49
ACC_SO10	Reduce level of contingency	3,000
ACC_SO16	Explore commercial opportunities	0
ACC_SO20	Explore expanding use of Common Good for General Fund	0
Total		7,788

It is recommended that the following options be the subjects of further reports:-

Ref	Option description	Value in Yr 5 (£k)
ACC_SO18	Reduce management teams	1,075
ACC_SO1	Reduce funding to Grampian Police (in line with national agreements)	3,555
ACC_SO6	Reduce miscellaneous grants	605
ACC_SO08	Corporate Bond issue	-400
ACC_SO_23	Remove discretionary enhancements to pensioners	3,000
Total		7,835

It is recommended that no action be taken this day on the following option:-

Ref	Option description	Value in Yr 5 (£k)
ACC_SO_24	Charge levy on car parking for private businesses	0

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Council Wide Options Summary	
Recommended to be taken	7,788
Recommended for further reports	7,835
Recommended not taken at this point in time	0
No recommendation	0
Total	15,623

At this juncture, the Council agreed to suspend Standing Order 13(1) to enable each principal political speaker to speak for ten minutes, even if they were not moving a motion or an amendment, and to enable members contributing to the debate to remain seated if they so desired.

Councillor Kevin Stewart moved, seconded by Councillor John Stewart:-

That the decision of the Finance and Resources Committee be approved.

Councillor Farquharson moved as an amendment, seconded by Councillor Boulton:-

That the Council approve the proposals as outlined below, and investigate (1) withdrawing from COSLA with immediate effect; (2) the opportunity for staff to voluntarily reduce their working hours to improve work-life balance; and (3) the possibility of the Council having the facility to sell additional annual leave to staff.

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5 YEAR BUDGET PLAN 2011-2016 - ALTERNATIVE PROPOSALS

PAGE NO	REFERENCE	OPTION	ADMIN PROPOSALS	CON / IND PROPOSALS
SOCIAL CARE AND WELLBEING				
52	SCW LT18	Outsource care at home service	Review	Reject
	SCW LT25	Review respite care services	Review	Accept
	SCW SD15	Outsource four children's homes	Review	Reject
	SCW 14	Close two ACC care homes for elderly	Review	Reject
	SCW FMB23	Remove entitlement to free personal care	Reject	Review
	SCW FMB4	Stop integrated carers day rehab	Review	Accept
EDUCATION, CULTURE AND SPORT				
	ECS E20b	Redesign professional staffing in secondary schools	Reject	Accept
	ECS E7c	Redesign professional staffing in primary schools	Reject	Accept
	ECS E3	Start nursery at 4 years	Reject	Accept
	ECS E41	Absorb the	Accept	Limit £5m

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PAGE NO	REFERENCE	OPTION	ADMIN PROPOSALS	CON / IND PROPOSALS
97	ECS E8d	anticipated increase in demand for ASN services within current costs Increase P1 primary class from 18 to 25	Reject	Review
	ECS E8c	Raise P1-P3 classes to 33 and composite to 30	Reject	Exclusion
	E10	All secondary S1 and S2 at 30	Reject	Exclusion
	ECS E22	Reduce PSA provision by 50% in primary	Accept	Exclusion
	ECS E24	Reduce PSA provision by 50% in secondary	Accept	Exclusion
	ECS E12	Withdraw music tuition	Review	Reject
	ECS1 C11a	Community Councils – Review Council support	Reject	Accept

HOUSING AND ENVIRONMENT

100	No ref	Property Services LLP	Review	Accept
	No ref	Lobby removal for of	Review	Accept

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PAGE NO	REFERENCE	OPTION	ADMIN PROPOSALS	CON / IND PROPOSALS
	HE ES PT5	landfill tax Close all toilets except two and run a community toilet scheme	Reject	Accept
	HE CS05(v)	HCS Remove funding of inspector working to address antisocial behaviour (in line with national agreements)	Accept	Reject
102	HE HCS CS05c	Remove funding of sergeant working to address antisocial behaviour (in line with national agreements)	Accept	Reject
	HE CS05d	HCS Remove funding of constable working to address antisocial behaviour (in line with national agreements)	Accept	Reject
	HE	HCS Remove	Accept	Reject

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PAGE NO	REFERENCE	OPTION	ADMIN PROPOSALS	CON / IND PROPOSALS
	CS05m	funding for Community Safety partnership analyst		
	HE CS05(xii)	HCS Remove budgets for transport marshals	Review	Reject
	HE CS02(i)	HCS Reduce provision on housing support	Review	Accept
	HE ES WS5	Remove recycling points in areas covered by kerbside collection	Reject	Accept

ENTERPRISE, PLANNING AND INFRASTRUCTURE

104	EPI AM017	New investment – additional capital funding for roads	Review	Accept
	EPI EBD02c	Reduce economic development to a minimum – stop events, twinning, marketing and graphics (50%)	Review	Accept

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PAGE NO	REFERENCE	OPTION	ADMIN PROPOSALS	CON / IND PROPOSALS
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CORPORATE GOVERNANCE

110	CG CS FS03	Reduce Fairer Scotland Fund	Accept	Review
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COUNCIL WIDE OPTIONS

111	ACC S02	Reduce funding to Grampian Fire and Rescue	Accept	Review
112	ACC S018	Reduce Management Teams	Review	Accept

	RECOMMENDED £000'S	FURTHER REPORT £000'S	REJECTED £000'S	OPTION TOTAL £000'S
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SOCIAL WORK

Transformation	12,135	-	-	12,135
Efficiency	2,170	1,391	3,175	6,736
Efficiency ½	-	-	-	-
Stop / Reduce	1,145	6,327	787	8,259

Totals	15,450	7,718	3,962	27,130
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EDUCATION, CULTURE AND SPORT

Transformation	1,913	15,758	-1,134	16,537
Efficiency	19,493	2,940	6,936	29,369

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	RECOMMENDED £000'S	FURTHER REPORT £000'S	REJECTED £000'S	OPTION TOTAL £000'S
Stop / Reduce	1,158	19,993	5,388	26,539
Totals	22,564	38,691	11,190	72,445

HOUSING AND ENVIRONMENT

Transformation	15,431	-	-	15,431
Efficiency	1,457	75	-	1,532
Stop / Reduce	1,037	155	1,738	2,930
Totals	17,925	230	1,738	19,893

ENTERPRISE, PLANNING AND INFRASTRUCTURE

Transformation	12,910	-	-	12,910
Efficiency	5,076	- 798	2,738	7,016
Stop / Reduce	2,394	-	325	2,719
Totals	20,380	- 798	3,063	22,645

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	RECOMMENDED £000'S	FURTHER REPORT £000'S	REJECTED £000'S	OPTION TOTAL £000'S
CORPORATE GOVERNANCE				
Transformation	2,853	-	-	2,853
Efficiency + ½	5,598 + 638	-	79	6,315
Stop / Reduce	540	1,960	2,183	4,683
	<hr/>	<hr/>	<hr/>	<hr/>
Totals	9,629	1,960	2,262	13,851
	<hr/>	<hr/>	<hr/>	<hr/>
COUNCIL WIDE				
Options	7,788	6,835	1,000	15,623
	<hr/>	<hr/>	<hr/>	<hr/>
Grand Totals	93,736	54,636	23,215	171,587
	<hr/>	<hr/>	<hr/>	<hr/>

Councillor Crockett moved as a further amendment, seconded by Councillor Graham:-
That this Council opens up direct negotiations with the Edinburgh Government to ensure that this Council receives its fair share of Local Government finance, notes that per capita people living in Aberdeen get the least spent on them in the whole of Scotland, notes Glasgow receives £2,617, Dundee £2,322 and Edinburgh £1,821 per capita. Council calls upon John Swinney to honour his promise to the Council Tax payers of Aberdeen, that Aberdeen would receive a fairer settlement in 2011.

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Council also calls for detailed options appraisals and the circulation of the attendant impact assessment prior to the February budget meeting and that no cuts be made prior to that work being undertaken and fully scrutinised by elected members.

At this juncture, Councillor Kevin Stewart agreed to incorporate additional parts (2) and (3) in Councillor Farquharson's amendment, namely investigating voluntary reduction in hours and selling additional annual leave, as an addendum to his motion, and this was accepted.

On a division between the amendment by Councillor Farquharson and the amendment by Councillor Crockett, there voted:-

For the amendment by Councillor Farquharson (30) - Lord Provost Peter Stephen; Depute Provost Dunbar; and Councillors Boulton, Clark, Corall, Cormack, Dean, Donnelly, Farquharson, Fletcher, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, Malone, May, Milne, Noble, Penny, Reynolds, Robertson, Jennifer Stewart, John Stewart, Kevin Stewart, Wendy Stuart, John West, Kirsty West and Yuill.

For the amendment by Councillor Crockett (12) - Councillors Adam, Allan, Cassie, Collie, Cooney, Cormie, Crockett, Graham, Hunter, Ironside, Laing and Young.

Declined to vote (1) - Councillor Wisely.

The Council then divided between the motion and the amendment by Councillor Farquharson.

On a division, there voted:-

For the motion (29) - Lord Provost Peter Stephen; Depute Provost Dunbar; and Councillors Clark, Corall, Cormack, Cormie, Dean, Donnelly, Fletcher, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, Malone, May, Noble, Penny, Reynolds, Robertson, Jennifer Stewart, John Stewart, Kevin Stewart, Wendy Stuart, John West, Kirsty West, Wisely and Yuill.

For the amendment by Councillor Farquharson (3) - Councillors Boulton, Farquharson and Milne.

Declined to vote (11) - Councillors Adam, Allan, Cassie, Collie, Cooney, Crockett, Graham, Hunter, Ironside, Laing and Young.

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The Council resolved:-
to adopt the motion.

20 TREASURY MANAGEMENT - MID YEAR REVIEW - CG/10/198

With reference to Article 19 of the minute of meeting of the Finance and Resources Committee of 2nd December 2010, the Committee had before it, by way of remit, a report by the Director of Corporate Governance which provided an update on Treasury Management activities that had been undertaken in the year to date, and advised of the challenges going forward. In particular the report advised on (1) long term borrowing (including information on changes made to the Public Works Loans Board); (2) short term borrowing; and (3) investments.

The report appended the revised counterparty list.

The Finance and Resources Committee had resolved:-

- (i) to note the Treasury Management activities undertaken in 2010/11;
- (ii) to refer the report to the meeting of Council of 15th December 2010 for its consideration; and
- (iii) to recommend to Council that it approves the revised counterparty list (as appended to the report).

The Council resolved:-

- (i) to approve the revised counterparty list; and
- (ii) otherwise to note the report.

21 QUESTIONS

The Council had before it the following questions, of which due notice had been given in terms of Standing Order 20(2), which had been placed on the agenda as the questioners had indicated they were unhappy with the responses.

Councillor Farquharson

QUESTIONS -
To the Leader of the Council

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- (1) “How can you justify the actions of yourself and other Administration Councillors in intervening in the selection process for Council internal and external positions specifically designated for Opposition Councillors? Do you not accept that these appointments should be made by Opposition votes alone or by drawing lots in the event of a tied vote?”
- (2) “Do you not agree that the Administration intervention is a serious breach of democracy and on a personal level is misuse of authority and power?”

ANSWERS (by Councillor John Stewart) -

- (1) As has been made clear to me by the Labour Group secretary, external appointments are not party appointments, but Council appointments. Therefore, those appointments should be made by the whole Council. In the recent case of the Aberdeen Exhibition and Conference Centre (AECC) Board, there were two places reserved for opposition councillors, and the split between the opposition councillors was not specified in the Labour amendment tabled. Two named opposition councillors were properly proposed and seconded. Only when realising the inadequacy of the amendment did the Labour group then propose an un-named Labour representative, necessitating a vote. Since these appointments are Council appointments, I feel I have a responsibility to ensure that the individuals that the Council puts forward to our external partners are the best appropriate members. In the case of the AECC appointment, I could not judge the character of an un-named member and therefore supported the two named nominations. If the opposition groups on the Council cannot phrase amendments to properly reflect their intent, or cannot work together to reach agreement on their nominees, that is not the fault of the administration. I am sure that staff in Legal and Democratic Services are more than willing to offer advice to all councillors to ensure amendments are not only competent, but that they actually and accurately reflect the intent of the mover, thereby removing the need for officers and other members to try and interpret intent by mind-reading, osmosis or other mystic means.

For internal appointments, where the opposition cannot agree their nominees, for instance in the case of the Appointment Panel (there being one Aberdeen Conservative nominee and one Independent nominee for one Conservative/Aberdeen Conservative place), and where it was imperative to reach a conclusion quickly otherwise an opposition place would have been effectively removed from the Panel, it was quite proper that the Urgent

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Business Committee took that decision to allow a full complement of members to participate in the extremely important process for appointing a new chief executive. It is not the fault of the administration that the two Conservative groups could not reach agreement on a nominee.

- (2) No, I do not agree. What was unacceptable was Councillor Farquharson's subsequent behaviour, be his failure to show respect for the Convener of the Urgent Business Committee, or his abusive language following the meeting, be that fascist, faggot or fat git. Council staff in particular, should not have to endure such outbursts in their workplace.

The Council resolved:-
to note the details.

DECLARATION OF INTEREST

Councillor Young declared an interest in the following item by virtue of his position as a Council appointed Governor to the Board of Oakbank School but did not consider it necessary to leave the meeting.

Councillor Leslie

QUESTIONS -

To the Chief Executive

- (1) "When did Oakbank School receive a loan from Aberdeen City Council?"
- (2) "How much was the loan?"
- (3) "How long was the repayment period over?"

ANSWERS (by the Chief Executive) -

- (1) The Finance Sub-Committee approved the loans to Oakbank School at their meetings of 21st January 1997 and 19th December 1997.
- (2) An initial loan of £300,000 and thereafter £80,000.
- (3) The loans were to be short term, not exceeding one year.

In accordance with Standing Order 20(4), the Lord Provost ruled that the questions had been answered satisfactorily.

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At this juncture, Councillor Young presented the Head of Legal and Democratic Services with cheques totalling £103,764 on behalf of Oakbank School, the sum being the total amount owed to the Council by Oakbank.

The Council resolved:-
to note the details.

Councillor Young

QUESTIONS -
To the Chief Executive

- (1) “To ask the Chief Executive what steps she has taken to protect the Council Tax payers and citizens of Aberdeen as 100% stock holder in Aberdeen Exhibition and Conference Centre (AECC) following the Council decision back in February 2010 and reinforced in August 2010 that Council only completes the necessary support documentation required to convert the existing £2million Loan Facility into preference shares, on appropriate terms, and extend the repayment date of the £7.5million Loan Facility to 17th May 2017, given that it was subject to AECC replacing three of their current elected member Board members with three new non-elected member Board members to be appointed following external advertisement and appointing a non-elected member chairperson, as agreed by Council in February 2010.

Can the Chief Executive confirm what support, if any, has been given to the AECC between the decision taken in February 2010 and today and can the Chief Executive confirm that under no circumstances, will this Council provide support to the AECC until its current Chairperson demits office as agreed at Council in February 2010 and reinforced in August 2010 and appoints 3 independent Board members?”

- (2) “To ask the Chief Executive when she was interviewed for the article in the Holyrood magazine of 1st November 2010, was it before or after the Education, Culture and Sport meeting of 28th October?”
- (3) “To ask the Chief Executive to confirm how many meetings the Chief Executive or her officials have had with Sir Ian Wood or his representatives and the anonymous donator or his/her representatives since the last Council meeting in order to finalise the £50million and £5million gift donation with regard to the Union Terrace Gardens project and to further ask the Chief

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Executive to confirm when the legal documents confirming the £50million and the £5million donation will be ready for signature by both the donators and the City Council?"

ANSWERS (by the Chief Executive) -

- (1) The Chief Executive can confirm that discussions have taken place with AECC regarding the replacement of Directors and the conversion and extension of loan facilities, as noted in the question. As yet, no conversion or extension has been undertaken and this will not happen until the Board makes the changes requested of it by the Council.

The Chairman and Directors of AECC have given considerable attention to how they might attract new Board members onto the Board of the company pending the anticipated changes in their financial structure and the uncertainty surrounding their involvement with the proposed hotel development.

The Council's recent decision not to support the hotel project and to remove AECC from any direct role in any future development of Council owned assets at or around the AECC has meant that any proposed new Board members of AECC will now have a clearer understanding of their role than may have been the case some months ago. Consequently, we expect AECC Board to make the required personnel changes as soon as possible.

- (2) The interview with Holyrood magazine took place on 21st October.
- (3) Since the last Council meeting the Chief Executive has met with Sir Ian Wood on one occasion to discuss progress with the City Garden Project. Through Sir Ian Wood a legal letter has been received in respect of the anonymous donor securing that offer and furthermore mechanisms are currently being put in place to receive private sector donations and to use these to fund various aspects of the Project. These mechanisms will involve the creation of a Project Agreement between the City Council and the other major stakeholders setting out the responsibilities and obligations of the various parties.

The exact nature and basis on which any donation is made will be outlined in the Project Agreement, but it is not yet known when this will be signed.

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However, it is clear that the Agreement will need to be signed before the Council agrees (a) to support further progress with the design competition; (b) to enter into discussions regarding the basis on which land may be made available to facilitate the Project; or (c) to decide whether to make available public loans, backed by a TIF scheme, to implement the Project.

In accordance with Standing Order 20(4), the Lord Provost ruled that question (2) had been answered satisfactorily.

The Council resolved:-
to note the details.

QUESTION -

To the Convener of the Housing and Environment Committee

“To ask the Convener of Housing and Environment what plans if any the Council has to upgrade the bathrooms, replace the windows and cut down and maintain the trees at “Hamewith” Sheltered Housing complex in the Bridge of Don?”

ANSWER (by Councillor Malone) -

At Hamewith, numbers 1-20 were constructed in 1975 but numbers 21-50 were constructed in 1996. Accordingly the replacement dates for housing capital works vary for each tranche of addresses when applying a lifecycle analysis.

Windows

1 - 20 were last replaced in 1997/98 and are not due until 2028

21 - 50 are not due until 2025 (based on construction date)

The default replacement date will be set at 2025

Kitchen and bathroom upgrades

1 - 20 are scheduled for replacement now.

21- 50 would be due for modernisation in 2016 which passes the cut off date for Scottish Housing Quality Standard.

In this case we will programme to upgrade the kitchens and bathrooms in the whole block in the 2012/13 financial year. This would mean that we are replacing the majority of kitchens 4-5 years before we are scheduled to but would then get the whole block back on the same lifecycle schedule.

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The trees and shrubs are part of an ongoing maintenance programme. The shrub work has now been completed for the year. There are no current works planned for the trees although officers are to revisit the site and reassess. Any works required will be programmed in as necessary to next year's work schedules.

In accordance with Standing Order 20(4), the Lord Provost ruled that the question had been answered satisfactorily.

The Council resolved:-
to note the details.

Councillor Ironside

QUESTIONS -
To the Chief Executive

- (1) "To ask the Chief Executive what is the Council's policy/protocol regarding Councillors attending tours of the Town House when a school from their electoral ward is visiting?"
- (2) "To ask the Chief Executive why when Kingsford Primary School visited for two tours of the Town House on 29th September, the first tour was hosted by one local member who is part of the Administration with the second hosted by the other local Councillor who is also a member of the Administration, but as the third local Councillor and member of the Opposition, and previous Council Leader, I was not invited?"

ANSWERS (by the Chief Executive) -

- (1) Tours by school groups of the Town House are hosted by the Lord Provost or his representative and are listed in his diary of activities. Councillors from the ward in which a visiting school is located would normally be informed of the visit and invited to be in attendance at it.
- (2) Unfortunately, due to an administrative oversight on the occasion in question no invitation was issued.

The Council resolved:-
to note the details.

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DECLARATION OF INTEREST

Councillor Kevin Stewart declared an interest in the following item by virtue of his membership of the Aberdeen Business Improvement District Board but did not consider it necessary to leave the meeting.

QUESTIONS -

To the Convener of the Enterprise, Planning and Infrastructure Committee

- (1) "To ask the Convener of Enterprise, Planning and Infrastructure how much in monetary terms has been spent on consultants and other work in the Business Improvement District (BID) to date?"
- (2) "To ask the Convener of Enterprise, Planning and Infrastructure what progress has been made on the BID so far?"

ANSWERS (by Councillor Dean) -

- (1) Aberdeen BID Development Company Ltd has spent £161,577.72 on consultants and £47,339.58 on other operational expenses to date.
- (2) Progress on the Aberdeen Business Improvement District (BID) was most recently reported to the Enterprise, Planning and Infrastructure Committee by way of a bulletin report on 9th November 2010. In summary, considerable progress has been made on the Aberdeen BID to date. Namely, the design, distribution and analysis of a Business Perception and Attitudinal Survey Questionnaire; undertaken the statutory process of pre-ballot consultation (including thematic workshops) and an associated survey of the individual business constituents within the defined BID constituency; definition of the baseline services provided by Aberdeen City Council within the Aberdeen BID area in preparation for a Baseline Services Agreement between Aberdeen City Council and Aberdeen BID Development Company Ltd; and, following analysis, development of a BID Proposal based on the Summary Survey Report and Baseline Services Agreement.

It is anticipated that Aberdeen BID will proceed to a statutory ballot of businesses in July 2011, having completed the majority of the preparatory stages utilising the funding allocated to the BID by the Energising Aberdeen

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Fund (26th March 2008). In the event of a successful ballot, the BID will generate circa £4m of investment over a 5 year period upon identified city centre priorities identified as a result of the pre-ballot consultations and development activities highlighted above.

The Council resolved:-
to note the details.

22 MOTIONS

Councillor Young, pursuant to notice, moved:-

“This Council congratulates Prince William and Kate Middleton on their royal engagement and asks the Council to celebrate this joyous event in an appropriate fashion.”

The Council resolved:-
to approve the motion and refer the matter to the Finance and Resources Committee with reference to the celebration of the occasion.

23 COUNCILLOR DONNELLY

Councillor Donnelly, pursuant to notice, moved:-

“Aberdeen Conservatives Group on Aberdeen City Council congratulate Prince William and Kate Middleton on their engagement and wish them all the happiness for the future.”

The Council resolved:-
to adopt the motion following its amendment to read:-
“Aberdeen City Council congratulates Prince William and Kate Middleton on their engagement and wishes them all the happiness for the future.”

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24 COUNCILLOR LESLIE

Councillor Leslie, pursuant to notice, moved:-

“That it be remitted to the Enterprise, Planning and Infrastructure Committee to investigate putting in place traffic calming measures on a blind bend on Jesmond Avenue, Bridge of Don.”

The Council resolved:-

to refer the motion to the Enterprise, Planning and Infrastructure Committee.

25 COUNCILLOR YOUNG

Councillor Young, pursuant to notice, moved:-

“That this Council investigates the need for a pedestrian crossing to be situated at Scotstown Road directly across from Scotstown School to enable children of all ages and other members of the Bridge of Don community to safely cross what is now becoming an extremely busy road.”

The Council resolved:-

to refer the motion to the Enterprise, Planning and Infrastructure Committee.

In accordance with the decisions recorded under Article 1 of this minute, the following items of business were considered with the press and public excluded.

26 QUESTIONS

The Council had before it the following questions, of which due notice had been given in terms of Standing Order 20(2), which had been placed on the agenda as Councillor Leslie had indicated he was unhappy with the responses.

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Councillor Leslie

QUESTIONS -

To the Chief Executive

- (1) "How much is there still owed to the Council by Oakbank School in relation to the loan?"
- (2) "When was the last payment made to the Council by Oakbank?"

ANSWERS (by the Chief Executive) -

- (1) £103,764 remained outstanding.
- (2) This was for £10,000 and was received on 19th October 1997.

In accordance with Standing Order 20(4), the Lord Provost ruled that the questions had been answered satisfactorily.

The Council resolved:-

to note the details.

DECLARATIONS OF INTERESTS

Councillor Collie declared an interest in the following item of business as a Director of Aberdeen Sports Village and left the meeting. Councillor Fletcher declared an interest as a Director of Aberdeen Sports Village and also as Chairperson of the 50M Pool Working Group, and stated that he intended to remain in the meeting but would not vote in the event of a division.

Councillor John Stewart declared an interest by virtue of his appointment as a representative of the Council on the University of Aberdeen University Court but did not consider it necessary to leave the meeting.

27 50M POOL PROGRESS REPORT - EPI/10/290

With reference to Article 19 of the minute of its meeting of 16th December 2009, the Council had before it a report by the Director of Enterprise, Planning and Infrastructure

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which provided an analysis of the estimated cost for both the eight lane and ten lane options for the main pool tank, and details of the outcome of the EU Pre-Qualification Evaluation which had been undertaken to select the principal contractors invited to tender for the construction of the complex.

The report highlighted the key elements of the project and highlighted that the revised 'Scheme Design' report had been approved by the Project Team in July 2010. Work was at an advanced stage in respect of the detailed design and production drawing information. Tender documents had been issued on 3rd December with a return date of February 2011. The design was continuing to proceed on a twin track basis, with both the eight lane and ten lane options being tendered. It was anticipated that the tender results would be reported to Council in April 2011.

The report summarised the financial implications, setting out the current estimated development costs for both the eight lane and ten lane options as at November 2010. No allowance had been included for VAT, however it was anticipated that VAT incurred on the construction costs and professional fees could be recovered and retained.

The report went on to detail the five contractors that had been selected to tender for the project following a detailed evaluation exercise having been carried out in accordance with EU procurement procedures.

Lastly, the report discussed ground investigations - the ground investigation survey of the site, which had been completed in January 2010, had highlighted an area of contamination which required further investigation. It was proposed that Raeburn Drilling, which had carried out the Stage 1 survey work, carry out the Stage 2 survey work at an estimated cost of £50,000. The report emphasised that the second ground investigation survey was required to issue to the five tenderers in order to comply with a condition of the planning permission for the site.

The report recommended:-

that the Council -

- (a) note the content of the report; and
- (b) agree that Raeburn Drilling be appointed to carry out the Stage 2 ground investigation survey at an estimated cost of £50,000.

The Council resolved:-

- (i) to approve the recommendations; and
- (ii) to instruct officers to report back on the financial position in regard to the Stage 2 grant application and the VAT implications for the overall project.

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DECLARATION OF INTEREST

Councillor Leslie declared an interest in the following item of business by virtue of his position as Chairperson of Aberdeen Shopmobility and left the meeting prior to its consideration.

28 BON ACCORD INDOOR BOWLING CENTRE - EPI/10/288

With reference to Article 31 of the minute of meeting of the Finance and Resources Committee of 2nd December 2010, the Council had before it, by way of remit, (1) a report by the Director of Enterprise, Planning and Infrastructure which described the present sub-lease of the Bon Accord Indoor Bowling Centre by the Bon Accord 2000 Indoor Bowling Club, and advised that the Bowling Club had requested that the Council grant them a new lease, on revised terms and conditions, as outlined within the report; (2) the decision of the Finance and Resources Committee (a) to refer the report to the Council for consideration; and (b) to instruct officers to provide further information and clarity on the points raised during discussion by the Committee, particularly on the cost of each option for the Council; and (3) the further information that had been requested by the Finance and Resources Committee.

The report recommended:-

that the Finance and Resources Committee -

- (a) refuse the Club's request to be granted a new five year sub-lease from 1st May 2011;
- (b) recover possession of the property on 30th April 2011 and take appropriate action to recover any monies due to the Council, in terms of the present sub-lease provisions;
- (c) authorise the Head of Asset Management and Operations to investigate appropriate alternative uses for the property and report to an appropriate meeting of the Committee before the summer recess in 2011; and
- (d) authorise the Head of Communities, Culture and Sport to offer the assistance of her staff to facilitate dialogue between the Bon Accord Indoor Bowling Club and the Aberdeen Indoor Bowling Centre at Summerhill on a more sustainable future for indoor bowling in Aberdeen.

In terms of Standing Order 10(2), the Council received a deputation from Mr Cameron Millar of Bon Accord Indoor Bowling Club. Mr Millar referred to the additional paper that had been prepared following the Finance and Resources Committee meeting, which

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stated that the Club's request to move to a 60/40 cost share would detrimentally impact on Council budgets, and emphasised that not renewing the lease would have an even greater impact on the Council's budget.

Mr Millar went on to discuss (a) the replacement of the mat at the Club and the issues contained therein; (b) gas, electricity and service charges - underlining that the Club had a good track record of settling invoices on time; (c) the Club's Business Plan and its aim of increasing membership; (d) bar income and projections; and (e) the likely effect on the Council's 5 Year Business Plan if the building was to be mothballed.

Mr Millar concluded that the Club's financial projections for the next five years were conservative in nature and very achievable - based on a 60/40 cost share, the Club would expect to repay the outstanding insurance premiums, replace the mat and have in excess of £50,000 cash in hand. Mr Millar added that should the decision be taken not to renew the lease, this would drive another nail in the coffin of one of Scotland's oldest sports.

Members asked questions of Mr Millar and thanked him for his contribution.

The Council resolved:-

- (i) to grant a new one year sub-lease from 1st May 2011 on existing terms and conditions; and
- (ii) to authorise the Head of Asset Management and Operations to investigate appropriate alternative uses for the property and report back to the Finance and Resources Committee at the earliest opportunity.

DECLARATIONS OF INTERESTS

Councillors Crockett, Dean, Fletcher, Malone, Milne, Reynolds, Jennifer Stewart and Kirsty West declared interests in the following two items of business as members, or former members, of the Board of Aberdeen Exhibition and Conference Centre and left the meeting prior to the Council's deliberations.

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29 REVIEW OF GOVERNANCE AND OPERATIONAL PROCEDURES - ABERDEEN EXHIBITION AND CONFERENCE CENTRE - INTERNAL AUDIT REPORT

With reference to Article 2 of the minute of meeting of the Audit and Risk Committee of 23rd November 2010, the Council had before it an internal audit report by PriceWaterhouseCoopers which reviewed the governance and operational procedures within Aberdeen Exhibition and Conference Centre (AECC).

The report looked at four key areas (1) overall governance; (2) hotel project governance; (3) authorisation, monitoring and procurement of costs; and (4) financial operating procedures.

The report presented a number of recommendations in each area, highlighting the risks relating to each recommendation and providing the management response, the responsible member of staff, or Council officer, and the deadline for implementation.

The Council resolved:-

- (i) to note the report and refer the matter to the Audit and Risk Committee of 29th March 2011, to follow up on the progress of the recommendations; and
- (ii) to note that the Enterprise, Planning and Infrastructure Committee would receive a written report each cycle on AECC until further notice.

Prior to considering the following item of business, the Council agreed that those members who had declared interests in relation to the AECC prior to the previous item of business could be invited to return for the following item should they wish to. Accordingly, Councillor Dean rejoined the meeting prior to its consideration and Councillor Reynolds rejoined the meeting during the course of its consideration.

30 FINANCE AND RESOURCES COMMITTEE - 2ND DECEMBER 2010 - FUTURE FUNDING AND DEVELOPMENT OF ABERDEEN EXHIBITION AND CONFERENCE CENTRE (AECC)

With reference to Article 32 of the minute of meeting of the Finance and Resources Committee of 2nd December 2010, which had been referred to it for consideration by five members of that Committee, the Council had before it (1) a report by the Director of

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Enterprise, Planning and Infrastructure which summarised progress on the future funding and development of the AECC; and (2) the decision of the Finance and Resources Committee, to approve the recommendations contained within the report which had originally been supported by the Enterprise, Planning and Infrastructure Committee on 9th November 2010 (Article 27 of the minute of that meeting refers).

The report recommended:-

that the Enterprise, Planning and Infrastructure Committee -

- (a) note the recent decision of the Finance and Resources Committee (Article 40 of the minute of meeting of 28th September 2010 refers) to invest £1.068 million, as part of the Council's capital programme (£368,000 from this year's budget and £700,000 from next year's budget), in new hard standing to accommodate the erection of temporary expansion facilities for future Offshore Europe exhibitions (subject to planning approval being received) and to instruct officers to report back on progress until completed;
- (b) note the current AECC trading situation which was summarised in Appendix 1 to the report;
- (c) comment on the proposals outlined below and to refer to the Finance and Resources Committee for consideration the proposals that the Council negotiate, with AECC Ltd:-
 - (a) the reversion of all existing leases relating to land currently leased to AECC, and the transfer of ownership of all AECC owned buildings and assets, from AECC to the Council;
 - (b) an agreed "buyout" fee (based on the market value of the leases), which would immediately be used to repay an equal amount of AECC's current outstanding debt to the Council;
 - (c) a contract, of sufficient value to enable AECC Ltd to manage, operate and develop the business of the AECC, subject to suitable performance targets being met; and
 - (d) a full repair and maintenance lease over the buildings and assets currently owned by AECC to run concurrently with the management and operating contract above;
- (d) instruct officers to prepare and submit a report to both the Enterprise, Planning and Infrastructure Committee and the Finance and Resources Committee outlining the options and terms for reverting all existing leases relating to land currently leased to AECC, and transferring ownership of all currently owned buildings and assets, from AECC Ltd to the Council;
- (e) instruct officers to undertake a procurement exercise, using the appropriate process, to identify suitable development and investment partners interested in establishing a joint venture development company to assume responsibility for

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the future development of all Council owned land and buildings in and around AECC, to be undertaken on the basis of a pre-agreed 20-30 year development plan, which included the construction of a four star hotel, and which took full account of the future business development needs of AECC, with consideration to be given to the creation of a Local Asset Backed Vehicle (LABV) to help fund this development;

- (f) instruct officers to negotiate the possible inclusion of AECC buildings, the proposed new hotel and all other Council owned land in and around AECC, in any potential LABV;
- (g) instruct officers to prepare and submit a report to both the Enterprise, Planning and Infrastructure Committee and the Finance and Resources Committee outlining the proposed:-
 - (a) terms for creating the proposed joint venture development company;
 - (b) terms for creating a LABV;
 - (c) assets to be included in the LABV and the terms relating to their inclusion;
 - (d) long-term development plan for Council owned land and buildings in and around AECC; and
 - (e) relationship, if any, between the joint venture development company and the City Development Company; and
- (h) instruct officers to ensure that the proposed management services contract for AECC Ltd was of sufficient value to replace the current AECC annual revenue grant.

Councillor Kevin Stewart moved, seconded by Councillor Leslie:-

That the decision of the Finance and Resources Committee be approved.

Councillor Young moved as an amendment, seconded by Councillor Graham:-

That recommendations (a), (b), (c)(a) and (c)(b) be approved, and that the non-elected member Board members of AECC be in place by 9th February 2011.

On a division, there voted:-

For the motion (26) - Lord Provost Peter Stephen; Depute Provost Dunbar; and Councillors Cassie, Clark, Corall, Cormack, Cormie, Dean, Donnelly, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, May, Noble, Penny, Reynolds, Robertson, John Stewart, Kevin Stewart, Wendy Stuart, John West, Wisely and Yuill.

For the amendment (11) - Councillors Adam, Allan, Boulton, Collie, Cooney, Farquharson, Graham, Hunter, Ironside, Laing and Young.

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Absent from the division (6) - Councillors Crockett, Fletcher, Malone, Milne, Penny and Kirsty West.

The Council resolved:-
to adopt the motion.

31 SECURITY SERVICES IN MAINSTREAM MULTI STOREY BLOCKS - H&E/10/174

The Council had before it a report by the Director of Housing and Environment which provided an update on the provision of security services and sought approval to carry out a new tendering exercise.

The report reminded members of the previous tendering exercise that had been carried out, which resulted in the preferred supplier failing to complete the contract to the Council's satisfaction. The decision had been made to re-tender and the report went on to explain the background to the design of the security provision following consultation with tenants and residents' groups. The report proposed that work begin immediately on installing new video enabled door entry systems to the following blocks - Bayview, Northsea, Hutcheon, Greig and Marischal Courts.

The report discussed other technical solutions available to the Council and provided an indicative timeline for re-tendering, which anticipated that providing the total cost of the contract was within budget, the contract could be awarded in April 2011 - an allowance of £500,000 had been made within the capital budget for 2011/12, and associated revenue costs had also been budgeted for.

The report recommended:-
that the Council -

- (a) note the situation regarding the previous tendering exercise;
- (b) give approval to undertake the procurement; and
- (c) give approval to spend the total estimated expenditure under the contract as detailed within the budget heading.

The Council resolved:-

- (i) to note the situation regarding the previous tendering exercise;

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- (ii) to grant approval to commence the re-tendering exercise for the procurement of security equipment, technical services and installation works;
- (iii) to grant approval to spend the budget provision detailed in the report on the installation of new video enabled door entry systems to the five blocks in Hayton, Tillydrone, presently covered by the 24 hour concierge service, and to cease the concierge service on completion of these works;
- (iv) to instruct officers to pursue all owner occupiers for reasonable costs incurred for the works;
- (v) to instruct officers to report back to the Housing and Environment Committee in March 2011 on progress, and that this report explain what the Tenement Scotland Act would allow the Council to do in terms of proceeding with works in the absence of agreement from owner occupiers; and
- (vi) to instruct officers to make representation to the Scottish Government calling for a review of the Tenement Scotland Act, with particular reference to problems caused by door entry systems and modifications.

DECLARATIONS OF INTERESTS

Councillors Cormack, Dean and Fletcher declared interests in relation to the following item of business by virtue of their membership of the Appeals Committee and left the meeting prior to its consideration.

Depute Provost Dunbar and Councillors Crockett, Farquharson, Laing, McCaig and John West also declared interests by virtue of their membership of the Appeals Committee but chose to remain in the meeting.

Councillor McDonald declared an interest by virtue of having close friends and family members who were employed by the Council but considered that the nature of his interest did not require him to leave the meeting.

Councillor Young declared an interest as a member of Unite. Councillors Kevin Stewart and Yuill declared interests as members of Unison. None of these members considered that the nature of their interests required them to leave the meeting.

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32 BUSINESS PLAN - WORKFORCE REDUCTION AND OPTIONS

With reference to Article 1 of the minute of meeting of the Finance and Resources Committee of 2nd December 2010, the Council had before it a report by the Director of Corporate Governance, which had been referred simpliciter by that Committee, which outlined the options to achieve the anticipated required workforce reduction by either voluntary or compulsory arrangements, and sought a decision on which of these options would apply.

The report provided an overview of the progress to date in terms of the staffing implications in the first year of the Council's Business Plan 2011/12 to 2015/16. The report stated that in the first year, in order to achieve the required level of savings, the main implications would be to stop/reduce services - from year two and beyond some of the benefits of the transformational and efficiency options would begin to accrue.

The report then set out the following options:-

Option 1 - compulsory redundancy only. This option would not involve any volunteering, and the Redundancy Selection Criteria that were currently being consulted on, following the Section 188 notification, would be applied.

Option 2 - invite and consider voluntary expressions of interest in the first instance. This option was similar to the arrangements the Council had operated for the previous two years. The aim would be to mitigate the number of compulsory dismissals which was a statutory duty.

The report highlighted the advantages and disadvantages associated with each option and summarised the consequential financial implications.

The report recommended:-

that the Finance and Resources Committee -

- (a) note the actions taken to date arising from the staffing implications of the first year of the five year costed Business Plan as outlined in the report; and
- (b) determine from the two options detailed in the report whether to undertake the required staffing reduction exercise by applying only compulsory redundancy arrangements to any dismissals required, or by inviting and considering expressions of interest in voluntary severance/early retirement (from the workforce) in the first instance.

Councillor Graham moved, seconded by Councillor Crockett:-

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That the Council approve option 2 contained within the report - to invite and consider voluntary expressions of interest in the first instance.

Councillor Kevin Stewart moved as an amendment, seconded by Councillor John Stewart:-

That the Council:-

- (a) note the actions taken to date arising from the staffing implications of the first year of the five year costed Business Plan as outlined in the report;
- (b) enter into negotiations with the entire workforce regarding the possibility of a 5% pay reduction for staff earning over £21,000, to a minimum of £21,000, pro rata;
- (c) note that if the workforce agreed to the proposal, the Council would use the savings generated to fund a round of voluntary severance/early retirement, with a view to avoiding compulsory redundancies; and
- (d) note that if the workforce did not agree to the proposal, the Council would apply only compulsory redundancy arrangements.

On a division, there voted:-

For the motion (10) - Councillors Adam, Allan, Collie, Cooney, Crockett, Graham, Hunter, Ironside, Laing and Young.

For the amendment (28) - Lord Provost Peter Stephen; Depute Provost Dunbar; and Councillors Boulton, Clark, Corall, Cormie, Donnelly, Farquharson, Greig, Jaffrey, Kiddie, Leslie, McCaig, McDonald, Malone, May, Noble, Penny, Reynolds, Robertson, Jennifer Stewart, John Stewart, Kevin Stewart, Wendy Stuart, John West, Kirsty West, Wisely and Yuill.

Absent from the division (5) - Councillors Cassie, Cormack, Dean, Fletcher and Milne.

The Council resolved:-

to adopt the amendment.

- **PETER STEPHEN, Lord Provost.**